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YTR

CONFIDENTIAL

Chief, NEA Division
THROUGH: Training Officer, FI
Director of Training

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NO CHANCE in Class.
 DECLASSIFIED
Class. CHANGED TO: TS S (C)
DDA Memo, 4 Apr 77

CC Notes

Jr Auth: DDA REG. 77/1762

Date: 130278

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1. Reference is made to your memorandum dated 3 July 1953, subject same as above. It is the policy of TR(S) not to release the notes of students taking TR(S) courses. This policy is based upon the following considerations:

a. Instructors frequently interpret personal experience and sensitive case material into their presentations as illustrative examples of the principles being taught. Student notes often reflect these references.

b. Experience has indicated a wide variation with respect to the comprehension of students regarding the fundamentals presented in TR(S) courses. Widespread release of student notes reflecting misconceptions which further training or experience may have corrected is not considered desirable.

c. Student notes are frequently not properly marked with a classification and their dispatch overseas for later use would be difficult to control if given widespread release by Training.

2. This policy may be modified when there are specific reasons that the former student cannot make use of his notes within the confines of the Office of Training. In such cases, when exceptions to this policy are made, the individual is permitted to use his notes for a 30 to 90 days' period on provision that they will be returned to the Registrar, OTR, on or before the date specified. If such an arrangement is desired by your office, please contact Chief, Plans and Programs Staff, TR(S),

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S/ MATTHEW BAIRD

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